

# PROGRAM ANALYST

Program Analysts in the Evaluation and Inspections Division examine issues throughout the Department of Justice, including in the FBI, DEA, BOP, USMS, ATF, and USAO. The Program Analysts' work is complex, multidisciplinary, and results-oriented.

Working in teams, Program Analysts must quickly develop a clear understanding of the Department programs and activities being reviewed, and analyze the operations to identify best practices and needed improvements. They then prepare comprehensive reports that include recommendations for actions that Department managers can take to improve the program's achievement of its intended purposes, thereby providing better value to the taxpayer.

## QUALIFICATIONS

- Bachelor's degree from an accredited college or university and a record of high academic achievement. Strong writing, analytical, research, and computer skills.
- Education and experience in quantitative and qualitative analysis, research methodology, statistics, policy analysis, planning and evaluation techniques, and technical report writing are valuable qualifying attributes.



## EMPLOYEE INSIGHT: KRISTOPHER BRASH DIXON



"While I was in graduate school, I had the opportunity to work at the OIG as a Pathways Intern. I was excited by the work and captivated by the mission; I wanted to start my career here. When I completed my Master's degree, I was converted to a Program Analyst position.

The best part about my job is that it's more than just researching and writing reports. Program Analysts do a lot of interesting work for program reviews, including interviewing senior officials at the Department of Justice.

Another great thing about working at the OIG is that it's clear that employee development is a priority. I've been afforded many opportunities to have leadership roles. To me, this shows that the OIG invests in its employees, no matter the career stage they are in."