



Audit of the Office of Justice Programs Victim  
Assistance Funds Subawarded by the Alabama  
Department of Economic and Community  
Affairs to One Place Family Justice Center,  
Montgomery, Alabama



AUDIT DIVISION

26-046

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**APRIL 2026**

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# EXECUTIVE SUMMARY

## **Audit of the Office of Justice Programs Victim Assistance Funds Subawarded by the Alabama Department of Economic and Community Affairs to One Place Family Justice Center, Montgomery, Alabama**

### **Background**

The U.S. Department of Justice (DOJ) Office of Justice Programs (OJP) provided funds to the Alabama Department of Economic and Community Affairs (Alabama DECA) to make subawards to support victim assistance programs in the state of Alabama. Alabama DECA awarded \$581,914 in crime victim assistance funds to One Place Family Justice Center (One Place) under a subaward in October 2024. The purpose of this subaward was to provide comprehensive services and support to victims of domestic violence, sexual violence, and elder abuse. As of September 2025, Alabama DECA reimbursed One Place a cumulative amount of \$532,829 for the subaward we reviewed.

### **Audit Objective**

The objective of this DOJ Office of the Inspector General audit was to review how One Place used Victims of Crime Act (VOCA) funds to assist crime victims and assess whether it accounted for these funds in compliance with select award requirements, terms, and conditions.

### **Summary of Audit Results**

We concluded that One Place provided victims of crime in the greater Montgomery, Alabama, area with forensic exams, crisis counseling, victim advocacy, and case management services. However, One Place did not have written policies for all of its VOCA-funded program operations.

#### **Program Performance Accomplishments**

We concluded that One Place provided the grant-funded services to victims of domestic violence and sexual assault. However, it lacked policies that govern the VOCA-funded program.

#### **Financial Management**

We concluded that One Place generally adhered to applicable guidance related to financial management and properly spent tested VOCA funds on allowable subaward costs.

#### **Recommendation**

Our report contains one recommendation for OJP to work with Alabama DECA to assist One Place in improving its award management and administration. We requested a response to our draft audit report from One Place, Alabama DECA, and OJP officials, which can be found in Appendices 2, 3, and 4, respectively.

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# Introduction

The U.S. Department of Justice (DOJ) Office of the Inspector General (OIG) completed an audit of victim assistance funds received by One Place Family Justice Center (One Place), located in Montgomery, Alabama. The Office of Justice Programs (OJP) Office for Victims of Crime (OVC) provided this funding to the Alabama Department of Economic and Community Affairs (Alabama DECA), which serves as the state administering agency (SAA) for Alabama to make subawards to direct service providers. As a direct service provider, One Place received a subaward from Alabama DECA totaling \$581,914; these funds originated from Alabama DECA FY 2023 federal grant, as shown in Table 1.

Table 1

### Audited Subaward to One Place from Alabama DECA

Alabama DECA Subaward Identifier	OJP Prime Award Number	Project Start Date	Project End Date	Subaward Amount
2025-VA-UN-92	15POV-23-GG-00415	10/01/2024	09/30/2025	\$581,914

Source: JustGrants and Alabama DECA

Established by the Victims of Crime Act (VOCA) of 1984, the Crime Victims Fund (CVF) is used to support crime victims through DOJ programs and state and local victim assistance and compensation initiatives.<sup>1</sup> According to OJP’s program guidelines, victim assistance services eligible to receive VOCA support must: (1) respond to the emotional, psychological, or physical needs of crime victims; (2) assist victims of crime to stabilize their lives after a victimization; (3) assist victims to understand and participate in the criminal justice system; or (4) restore a measure of safety and security for the victim. Direct service providers receiving VOCA victim assistance subawards thus may provide a variety of support to victims of crime, to include offering help filing restraining orders, counseling in crises arising from the occurrence of crime, crisis intervention, and emergency shelter.

## One Place Family Justice Center

One Place is a non-profit organization whose mission is to provide comprehensive services and support to victims of domestic violence, sexual violence, and elder abuse under one centralized facility for nine counties located near Montgomery, Alabama.

One Place was founded in 2009 to serve victims of sexual assault and domestic violence and has been a subrecipient of VOCA funds since 2017. One Place’s services and programs include: (1) information and referral services, (2) personal advocacy and accompaniment services, (3) emotional support and safety services, (4) criminal and civil justice system assistance, and (5) compensation claim filing assistance. In

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<sup>1</sup> The CVF is funded under 34 U.S.C. § 20101 through federal criminal fines, penalties, forfeited bail bonds, gifts, donations, deferred prosecution agreements, and non-prosecution agreements, and special assessments. The total amount of funds that the OVC may distribute each year depends upon the amount of CVF deposits made during the preceding years and limits set by Congress.

2009, One Place became a certified rape crisis center and functions as a public health and safety responder through its Standing Together Against Rape, Domestic Violence Case Management, and Outreach to Survivors' Community programs.

## OIG Audit Approach

The objective of this audit was to review how One Place used the VOCA funds received through a subaward from Alabama DECA to assist crime victims and assess whether One Place accounted for VOCA funds in compliance with select award requirements, terms, and conditions. To accomplish this objective, we assessed program performance and accomplishments and financial management.

To gain a further understanding of victim assistance subaward oversight, as well as to evaluate subrecipient performance and administration of VOCA-funded programs, we solicited feedback from Alabama DECA officials regarding One Place's records of delivering crime victim services, accomplishments, and compliance with Alabama DECA award requirements.<sup>2</sup>

We tested compliance with what we considered to be the most important conditions of the subaward. The DOJ Grants Financial Guide; VOCA Guidelines and Final Rule; 2 C.F.R. § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Alabama DECA guidance; and the OVC and SAA award documents contain the primary criteria we applied during this audit.

The results of our analysis are discussed in detail in the following section of this report. Appendix 1 contains additional information on this audit's objective, scope, and methodology.

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<sup>2</sup> As an SAA, Alabama DECA is responsible for ensuring that One Place's subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. As such, we considered the results of our audit of victim assistance grants awarded to Alabama DECA in performing this separate review. See U.S. Department of Justice Office of the Inspector General, [Audit of the Office of Justice Programs Victim Assistance Grants Awarded to the Alabama Department of Economic and Community Affairs, Montgomery, Alabama](#), Audit Report 20-105 (September 2020), [oig.justice.gov/reports/audit-office-justice-programs-victim-assistance-grants-awarded-alabama-department-economic](https://oig.justice.gov/reports/audit-office-justice-programs-victim-assistance-grants-awarded-alabama-department-economic).

# Audit Results

## Program Performance and Accomplishments

As established by the VOCA legislation, VOCA subawards are available to subrecipients for the purpose of providing direct services to victims. One Place received its VOCA funding from Alabama DECA to enhance crime victim services in the state of Alabama. We obtained an understanding of One Place's standard operating procedures in relation to the subaward funded services. We also compared the project application, and subaward agreement against available evidence of accomplishments to determine whether One Place provided the services for which it was funded. Overall, we concluded that One Place provided case management services and forensic exams to victims of crime and held community outreach events; however, it lacked written policies and procedures that govern the VOCA-funded program.

## Program Implementation

According to the DOJ Grants Financial Guide, recipients of federal awards should maintain a well-designed and tested system of internal controls. The DOJ Grants Financial Guide further defines internal controls as a process designed to provide reasonable assurance regarding the achievement of objectives in: (1) the effectiveness and efficiency of operations, (2) reliability of reporting for internal and external use, and (3) compliance with applicable laws and regulations.

To obtain an understanding of One Place's standard operating procedures in relation to audited victim services, we conducted interviews with the Executive Director, Director of Victim Services, Sexual Assault Nurse Exam Program Coordinator, and three domestic violence and sexual assault case managers. These officials provided us with an overview of the case management systems and described the unwritten procedures for victim services provided during intake through discharge and performance reporting. At the time of the audit, One Place did not have written procedures to administer its VOCA-funded program and relied on responsible staff to follow unwritten procedures.

During the audit, One Place drafted and provided us with a written policy for its intake of domestic violence cases. However, similar efforts were not yet taken to develop written policies for its intake of sexual assault cases or for its performance reporting. Without written procedures, One Place cannot ensure uniform application of these important processes. In addition, we consider it a best practice to document such procedures so that, in the event of staff turnover and to ensure the continuity of CVF-funded services, other One Place staff members are able to follow the documented procedures to ensure One Place administers its VOCA-funded grant within VOCA Guidelines. We believe that One Place should document its procedures for each of these processes to promote effective and efficient operations, reliable reporting, and compliance with federal grant requirements. Therefore, we recommend that OJP work with Alabama DECA to ensure One Place establishes written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.

## Program Services

According to the goals and objectives of the subaward, One Place was to provide assistance to victims of domestic violence, stalking, human trafficking, elder abuse, sexual assault, and rape. One Place may receive referrals from law enforcement and healthcare professionals, and victims may also contact One Place

directly by email or through its 24-hour hotline, which is staffed by domestic violence case managers and forensic nurses. Upon referral, case managers and nurses assess victims and create care plans. These plans may include crisis services such as forensic exams, crisis counseling, victim advocacy, and case management services.

We sampled an outcome measure for each of the three subaward goals and traced the reported data to its supporting documentation. Based on the performance documentation we reviewed, interviews with program staff, and observations made by the audit team, we determined that One Place provided the services for which it was funded, including care and outreach plans and sexual assault exams.

## **Financial Management**

According to the DOJ Grants Financial Guide, all grant recipients and subrecipients are required to establish and maintain adequate accounting systems and financial records to accurately account for awarded funds. We reviewed One Place's policies and procedures, evaluated its accounting systems and procedures for tracking VOCA program expenditures, and performed expenditure testing to determine whether One Place adequately accounted for the subaward funds we audited. Overall, we concluded that One Place generally adhered to guidance related to financial management.

### **Fiscal Policies and Procedures**

One Place's policies required that the President of the Board of Directors and the Executive Director approve all expenditures. The Executive Director reviews monthly bank statements to support its oversight of the accounting system and financial records. A contracted accounting firm submitted payments electronically and completed the subawards' financial records, financial reports, and the monthly bank reconciliations. Overall, we found that One Place's policies, procedures, and financial management system allow it to account for federal funds and track expenditures.

### **Subaward Expenditures and Matching Costs**

One Place requested reimbursement from Alabama DECA via monthly invoices. For the subaward audited, One Place's approved budget included personnel, fringe benefits, professional services, travel, operating expenses, and equipment. As of September 2025, we found that Alabama DECA paid a total of \$532,829 to One Place with VOCA funds for costs incurred in these areas.

We reviewed a sample of One Place transactions to determine whether the costs charged to the project and paid with VOCA funds were accurate, allowable, supported, and in accordance with the VOCA program requirements. We judgmentally selected expenditures from every cost category within its approved budget; our sample totaled \$59,202.

The largest cost area for which One Place received reimbursement was personnel costs. We determined that Alabama DECA reimbursed One Place \$280,997 of the total \$532,829 (approximately 53 percent of total reimbursements) for personnel costs. We judgmentally sampled two pay periods for the subaward. The sample included six individual bi-weekly employee payments, totaling \$24,636. To test other costs charged to the subaward, we selected a sample of non-personnel transactions from One Place's accounting records.

We judgmentally selected 22 non-personnel transactions from the subaward. The transactions tested were allowable and adequately supported. We did not identify any issues related to the tested expenditures.

### **Matching Requirement**

VOCA Guidelines generally require that subrecipients match 20 percent of each subaward unless OVC waived this requirement. The purpose of this requirement is to increase the amount of resources available to VOCA projects, prompting subrecipients to obtain independent resources to leverage federal funding and encourage investment and engagement in VOCA-funded projects. Match contributions must come from non-federal sources and can be either cash or in-kind match.<sup>3</sup> The SAA has primary responsibility for ensuring subrecipient compliance with the matching requirements.

To meet the match requirement Alabama DECA approved a match waiver in the amount of \$35,054 and an in-kind match of \$110,425. To review the provision of matching funds, we tested all match transactions for the subgrant award period. We reconciled the match transactions to the financial records and found that the reported match amounts were accurate and that One Place met the required match.

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<sup>3</sup> In-kind match contributions may include donations of expendable equipment, office supplies, workshop or classroom materials, workplace, or the value of time contributed by those providing integral services to the funded project.

## **Conclusion and Recommendation**

As a result of our audit testing, we concluded that One Place provided the services for which it was funded, namely forensic exams, victim advocacy, and case management services. Also, One Place generally adhered to guidance related to financial management; transactions we tested were allowable and adequately supported. However, One Place did not have written policies for all of its VOCA-funded program operations. We provide one recommendation to OJP to work with Alabama DECA to address this deficiency.

We recommend that OJP work with Alabama DECA to:

1. Ensure that One Place establishes written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.

# APPENDIX 1: Objective, Scope, and Methodology

## Objective

The objective of this audit was to review how One Place Family Justice Center (One Place) used the Victims of Crime Act (VOCA) funds received through a subaward from the Alabama Department of Economic and Community Affairs (Alabama DECA) to assist crime victims and assess whether it accounted for VOCA funds in compliance with select award requirements, terms, and conditions. To accomplish this objective, we assessed program performance and accomplishments and grant financial management.

## Scope and Methodology

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objective.

This was an audit of one subaward to One Place. This subaward, totaling \$581,914, was funded by Alabama DECA, from primary VOCA grant 15POVC-23-GG-00415-ASSI awarded by the Office of Justice Programs (OJP) Office for Victims of Crime (OVC). As of September 2025, Alabama DECA had reimbursed One Place \$532,829 in subaward funds.

Our audit concentrated on, but was not limited to, the period of October 2024 through September 2025. The Department of Justice (DOJ) Grants Financial Guide; the VOCA Guidelines and Final Rule; 2 C.F.R. § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Alabama DECA guidance; and the OVC and Alabama DECA award documents contain the primary criteria we applied during the audit.

To accomplish our objective, we tested compliance with what we considered to be the most important conditions of One Place's activities related to the audited subaward. Our work included conducting interviews with One Place's staff, examining policies and procedures, and reviewing subaward documentation and financial records. We performed sample-based audit testing for personnel and non-personnel expenditures. In this effort, we employed a judgmental sampling design to obtain broad exposure to numerous facets of the subaward reviewed. This nonstatistical sample design did not allow projection of the test results to the universe from which the samples were selected.

During our audit, we obtained information from DOJ's JustGrants System, as well as Alabama DECA and One Place's accounting and case management systems specific to the management of DOJ funds during the audit period. We did not test the reliability of those systems as a whole, therefore any findings identified involving information from those systems were verified with documentation from other sources.

## Internal Controls

In this audit, we performed testing of internal controls significant within the context of our audit objective. We did not evaluate the internal controls of One Place to provide assurance on its internal control structure as a whole. One Place's management is responsible for the establishment and maintenance of internal controls in accordance with 2 C.F.R. § 200. Because we do not express an opinion on One Place's internal control structure as a whole, we offer this statement solely for the information and use of One Place and OJP.<sup>4</sup>

In planning and performing our audit, we identified internal control components and underlying internal control principles that were significant to the audit objective. Specifically, we reviewed the design and implementation of One Place's written policies and procedures. We also tested the implementation and operating effectiveness of specific controls over subaward execution and compliance with laws and regulations in our audit scope.

The internal control deficiency we found is discussed in the Audit Results section of this report. However, because our review was limited to those internal control components and underlying principles that we found significant to the objective of this audit, it may not have disclosed all internal control deficiencies that may have existed at the time of this audit.

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<sup>4</sup> This restriction is not intended to limit the distribution of this report, which is a matter of public record.

# APPENDIX 2: One Place Family Justice Center Response to the Draft Audit Report<sup>5</sup>



Alan Mathis  
Executive Director  
One Place Family Justice Center  
530 So Lawrence Street  
Montgomery, Alabama 36104

March 10, 2026

Sean M. Relay  
Acting Regional Audit Manager  
U.S. Department of Justice Office of the Inspector General  
75 Ted Turner Drive SW  
Suite 1130  
Atlanta, Georgia 30303

Subj: Response to DOJ draft audit report dated 2/24/26 grant # 15POV-23-GG-00415

Dear Mr. Relay,

One Place Family Justice Center (OPFJC) greatly appreciates support of the U.S. Department of Justice (DOJ) and the Alabama Department of Economic and Community Affairs.

#### **DOJ/OIG Recommendation**

1. Ensure that One Place establishes written policies and procedures related to program operations, including intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.

#### **One Place Concurrence / Non-Concurrence**

1. We concur.

#### **Corrective Action Plan**

1. Management developed a Sexual Assault Nurse Examination Intake Policy and a Performance Management, Program Evaluation and Reporting Policy responding directly to the DOJ/OIG recommendation. (See Attachment A Program Policies)
2. On 2/17/26 the Board of Directors reviewed and approved both policies. (See Attachment B BOD Minutes.)

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<sup>5</sup> The response we received from One Place also included attachments. These attachments are not included in this report due to their technical nature.

3. Management distributed a copy of each policy to staff and independent contractors who provide services to victims. (See Attachment C – Executive Director Memo to Staff and Independent Contractors.)
4. The Executive Director has scheduled training sessions for 3/4/26 and 3/19/26 to establish expectations and answer questions. (See Attachment D – Staff Attendance Sheet for 3/4/26 Training Session.)
5. Following the 3/19/26 meeting, the Executive Director will forward the training attendance sheet to DOJ/OIG and ADECA.
6. The Director of Victim Services designed an enhanced monthly program performance report which provides demographic data on persons served, service unit outputs, and service outcomes for distribution to staff, independent contractors, the Board of Directors, and governmental funding partners. (See Attachment E – Monthly Program Performance Report). The report will be circulated starting May 2026 for April 2026 results.

We thank you and your team for conducting the audit in a professional and collaborative manner that enabled us to advance our mission in central Alabama. Please let me know if further clarification is needed regarding our response. I can be reached at (646) 831-8704 and [alanmathis@oneplacefjc.org](mailto:alanmathis@oneplacefjc.org). In addition, you may copy Jaleesa Albadani, Director of Victim Services on correspondence. She can be reached at [Jaleesaalbadani@oneplacefjc.org](mailto:Jaleesaalbadani@oneplacefjc.org) or (334) 413-1903.

Sincerely,

Handwritten signature of Alan Mathis in cursive, with the initials 'sma' at the end.

Alan Mathis

Cc: Derek Yarbrough, ADECA VOCA Administrator  
Clark Ward, OPFJC Board President  
Jaleesa Albadani, OPFJC Director of Victim Services

Filename: Audit Response Letter to DOJ 3/10/26

# APPENDIX 3: Alabama Department of Economic and Community Affairs Response to the Draft Audit Report

OFFICE OF THE GOVERNOR

**KAY IVEY**  
GOVERNOR



STATE OF ALABAMA

ALABAMA DEPARTMENT OF ECONOMIC  
AND COMMUNITY AFFAIRS

**KENNETH W. BOSWELL**  
DIRECTOR

March 16, 2026

Sean M. Relay  
Acting Regional Audit Manager  
U.S. Department of Justice  
Office of the Inspector General  
75 Ted Turner Drive STE 1130  
Atlanta, GA 30303

RE: Draft Audit Report – Audit of the Office of Justice Programs Victim Assistance Funds Subawarded by the Alabama Department of Economic and Community Affairs to One Place Family Justice Center, Montgomery, Alabama.

Dear Mr. Relay:

The Alabama Department of Economic and Community Affairs (ADECA) appreciates the opportunity to respond to the above noted draft audit report connected to subaward 2025-VA-UN-92, made by ADECA, under the Office of Justice Program's Victims of Crime Act, Victim Assistance Formula Grant Program, Award Number 15-POVC-23-GG-00415. The purpose of this letter is to provide a formal response to the recommendation contained in the draft audit report.

**Recommendation #1:** Ensure that One Place establishes written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.

**Response #1:** ADECA concurs with this recommendation. ADECA will provide technical assistance to One Place Family Justice Center (OPFJC), ensuring that adequate policies and procedures are developed and all relevant officials and staff receive training. In discussion with OPFJC, they have acknowledged development of policies and procedures regarding the intake of sexual assault cases and performance reporting. In addition, OPFJC has distributed their updated policies and procedures and have begun training staff on the same. OPFJC anticipates their final training to take place on March 19, 2026.

401 Adams Avenue • Suite 580 • P.O. Box 5690 • Montgomery, Alabama 36103-5690 • (334) 242-5100

Mr. Sean M. Relay  
U.S. Department of Justice  
Page 2

We appreciate the opportunity to review and comment on the draft audit report. If you have any questions or require additional information, please do not hesitate to contact me at (334) 353-3252 or [derek.yarbrough@adeca.alabama.gov](mailto:derek.yarbrough@adeca.alabama.gov).

Sincerely,



[Derek Yarbrough \(Mar 16, 2026 07:38:39 CDT\)](#)

Derek Yarbrough, Victims of Crime Unit Chief  
Law Enforcement and Traffic Safety Division

DCY:dw

cc: Melonie Threatt  
Acting Team Leader  
Audit Coordination Branch  
Audit and Review Division  
Office of Audit, Assessment, and Management  
Office of Justice Programs

Jessica M. Cordero-Martinez  
Audit Liaison Specialist, Audit Coordination Branch  
Audit and Review Division  
Office of Audit, Assessment, and Management  
Office of Justice Programs

Alan Mathis  
Executive Director  
One Place Family Justice Center

# APPENDIX 4: Office of Justice Programs Response to the Draft Audit Report



U.S. Department of Justice

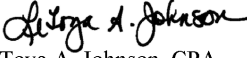
Office of Justice Programs

*Office of Audit, Assessment, and Management*

Washington, DC 20531

**March 25, 2026**

MEMORANDUM TO: Sean M. Relay  
Acting Regional Audit Manager  
Atlanta Regional Audit Office  
Office of the Inspector General

FROM:   
LeToya A. Johnson, CPA  
Acting Deputy Director  
Audit and Review Division  
Office of Audit, Assessment, and Management

SUBJECT: Response to the Draft Audit Report, *Audit of the Office of Justice Programs Victim Assistance Funds Subawarded by Alabama Department of Economic and Community Affairs to One Place Family Justice Center, Montgomery, Alabama*

Digitally signed by LETOYA JOHNSON  
Date: 2026.03.25 18:39:07 -04'00'

This memorandum is in reference to your correspondence dated February 24, 2026, transmitting the above-referenced draft audit report for grant funds subawarded to the One Place Family Justice Center (One Place) by the Alabama Department of Economic and Community Affairs (Alabama DECA). We consider the subject report resolved and request written acceptance of this action from your office.

The draft audit report contains **one recommendation and no questioned costs**. The following is the Office of Justice Programs' (OJP) analysis of the draft audit report recommendation. For ease of review, the recommendation is restated in bold and is followed by OJP's response.

- 1. We recommend that OJP work with Alabama DECA to ensure that One Place establishes written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.**

The Office of Justice Programs agrees with the recommendation. We will work with the Alabama DECA to ensure that One Place establishes adequate written policies and procedures that appropriately address program operations, including intake of sexual assault cases and performance reporting, and that the policies and procedures are distributed to relevant officials and staff.

We appreciate the opportunity to review and comment on the draft audit report. If you have any questions or require additional information, please contact me on (202) 353-5744.

cc: Maureen A. Henneberg  
Deputy Assistant Attorney General

Katherine Darke Schmitt  
Acting Director  
Office for Victims of Crime

James Simonson  
Director of Operations, Budget, and  
Performance Management Division  
Office for Victims of Crime

Jeffrey Nelson  
Deputy Director of Operations, Budget, and  
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Jorge L. Sosa  
Director, Office of Operations – Audit Division  
Office of the Inspector General

## **APPENDIX 5: Office of Inspector General Analysis and Summary of Actions Necessary to Close the Audit Report**

The U.S. Department of Justice Office of the Inspector General (OIG) provided a draft of this audit report to the Office of Justice Programs (OJP), the Alabama Department of Economic and Community Affairs (Alabama DECA), and One Place Family Justice Center (One Place). OJP's response is incorporated in Appendix 4, Alabama DECA's response is incorporated in Appendix 3, and One Place's response is incorporated in Appendix 2 of this final report. In response to our draft audit report, OJP agreed with our recommendation, and as a result, the status of the audit report is resolved. Alabama DECA and One Place also concurred with the recommendation. The following provides OIG analysis of the response and summary of actions necessary to close the report.

### **Recommendation for OJP to work with Alabama DECA to:**

- 1. Ensure that One Place establishes written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting, and distribute those among relevant officials and staff.**

Resolved. OJP agreed with our recommendation. OJP stated in its response that it will work with Alabama DECA to ensure that One Place establishes adequate written policies and procedures that appropriately address program operations, including intake of sexual assault cases and performance reporting, and that the policies and procedures are distributed to relevant officials and staff.

Alabama DECA concurred with our recommendation. Alabama DECA stated that it will provide technical assistance to One Place, ensuring that adequate policies and procedures are developed and all relevant officials and staff receive training. Alabama DECA further stated that One Place developed, distributed, and began training staff on the policies and procedures regarding the intake of sexual assault cases and performance reporting.

One Place concurred with our recommendation and stated in its response that management developed a Sexual Assault Nurse Examination Intake Policy and Performance Management, Program Evaluation and Reporting Policy. These policies were reviewed and approved by its Board of Directors, and One Place distributed them to staff and independent contractors who provide services to victims. In addition, One Place stated that the Executive Director scheduled two training sessions for March 2026. Further, One Place stated that it designed an enhanced monthly program performance report that provides demographic data on persons served, service units' outputs, and service outcomes and that the report will be circulated beginning in May 2026. The OIG will work with OJP after issuance of this final report to confirm the adequacy and acceptance of the policies and documentation provided.

This recommendation can be closed when we receive evidence that OJP has worked with Alabama DECA to ensure One Place established adequate written policies and procedures related to program operations, including the intake of sexual assault cases and performance reporting.