APPENDIX VI

SAMPLE USM-325

(See Instructions on Reverse)

2. ITEMS RECEIVED FROM–Typed or Printed Name (Last, First, Initial) and Organization	GSA / 3. ORGAN. Cost Center Code	4. RECIPIENT–Typed or Printed Name (Last, First, Initial) and Organization	GSA / 5. ORGAN. Cost Center Code	1. DOC. NO. / 6. DATE ITEMS ARE TO BE RETURNED (IF ON LOAN)
	510		510	

7. STOCK NO.	8. SERIAL NUMBER	BACODE #	9. ITEM DESCRIPTION	10. UNIT	11. QTY ISSUED*

I acknowledge receipt of and responsibility for the items shown in the "quantity issued" column. I understand that I am personally accountable for the property identified above, and that I may be held pecuniarily liable for its loss or damage unless otherwise relieved by Board of Survey action. The signer will be relieved of accountability for this property by surrendering it to the Property Custodian in exchange for this receipt upon demand transfer or separation from the Government. (NOTE: Changes must be initialed by *both* the custodian and the recipient.)

12. Print Name of Receiving Recipient	13. Signature of Receiving Recipient	14. DUTY TELEPHONE	15. Date Received
16. Print Name of Receiving Recipient	17. Signature of Receiving Recipient	18. DUTY TELEPHONE	19. Date Reviewed
20. Print Name of Receiving Recipient	21. Signature of Receiving Recipient	22. DUTY TELEPHONE	23. Date Reviewed
24. Print Name of Receiving Recipient	25. Signature of Receiving Recipient	26. DUTY TELEPHONE	27. Date Reviewed
28. Print Name of Receiving Recipient	29. Signature of Receiving Recipient	30. DUTY TELEPHONE	31. Date Reviewed

U.S. Department of Justice
U.S. Marshals Service

HAND RECEIPT
(Ref. USMS Manual, ch 5)

FORM USM-325
(Rev. 5/89)

APPENDIX VII

SAMPLE USM-170

U.S. Department of Justice
United States Marshals Service

PROPERTY TRANSACTION DOCUMENT

Date of Transaction
Mo. Date Year

USM Document Control Number
This Space Reserved For Property Management

Originating District/HQ Office:
Originating Office Cost Center
Location Code

Receiving District/HQ/Division/Staff Office:
Receiving Office Cost Center
Location Code

Transaction Type:
Transfer ☐ Seized/Forfeited ☐ Abandoned/Unclaimed ☐

Item Identification:
Manufacturer:
Model:
Unit Cost:
National Stock Number | Quantity | Caliber | Year/Vehicle | Unit of Issue

Serial Number/Vin Number	DOJ Decal No.	Barcode No.

Print Name of Receiving Property Custodian:
Signature Of Receiving Property Custodian:
Date Of Receipt:

This Section Reserved For Property Management

Manufacturer Code | Date Entered Into PMS | Initials

Previous Edition Obsolete and not to be used — Form USM-170 (Rev. 10/91)